Bestmed Medical Scheme's

58th Annual General Meeting

Live streaming and e-voting platform guide





personally yours



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Important information to take note of:

Both the webcast and the online voting platform are responsive and can be viewed on all devices with internet. This includes:

- Smart phones
- iPads
- Tablets
- Desktops
- Laptops

The virtual meeting is best viewed on the following browsers:

- Chrome
- Firefox
- Safari
- Edge

We urge you to check the load shedding schedules for your area and make the necessary arrangements for network provision and accessibility to the AGM.

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You can use the following link to access the AGM:

www.events.bestmed.co.za

Accessing the virtual platform



Logging in

Member Actions

 Insert your Bestmed Membership Number or SA ID Number

- If you make an input error, the platform will warn you:
 - You have entered an invalid Bestmed -Member Number or SA ID Number
 - Please note that after 2 further failed login attempts your account will be temporarily suspended
- Once a valid Bestmed Membership Number or SA ID Number has been input, the platform will send an OTP to you (see next page)

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Login as Principal Member (VOTING RIGHTS)	Welcome						
➔ Login as Dependant (NO VOTING RIGHTS)	to Bestmed Medical Scheme AGM	2022					
	Should you have trouble accessing the platform and stream, please	se try an alternative web browser (Google Chrome, Windows Explorer, Firefox)					
	Bestmed Membership Number or SA ID Number						
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2 Inserting the One Time Pin (OTP) to login

Member Actions

• The platform shows the message:

An OTP has been sent to your email and mobile number as currently recorded by Bestmed Medical Scheme. If you have a problem logging in, then contact us at <u>bestmed-agm@bestmed.co.za</u> for assistance or call the AGM technical support telephone lines on 011 315 7658 and 011 315 0458

- Insert the One Time Pin (OTP) which is a 6-digit number sent to your mobile number and email address on record with Bestmed
- If you have a problem logging in, please feel free to contact us at <u>bestmed-agm@bestmed.co.za</u> or call any of our dedicated phone lines on:
 - 011 315 7658
 - 011 315 0458
 - 011 315 0443
 - 011 315 0448
 - 011 315 3219
- Questions related to member benefits, claims, etc. should please be directed to our normal service channels.



Main Dashboard View: e-Voting Platform on the day of the AGM

Member Actions

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- This screen confirms your name and membership details
- The webcast screen will be in the centre
- Click on the blue Click To Vote button to vote as a member in your own right

Click to Vote

 Clicking on the Click to Vote button opens the resolutions page (see below and next page)

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Logout duravet		



Voting



Casting your votes: 1 Display of the Resolutions

Member Actions

- Please make your voting selections: For, Against or Abstain.
- Clicking on any voting option, highlights your choice with a blue dot as shown below

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- You may change your selection, provided that you only make one choice per resolution
- You must complete all resolutions
- Click the *Submit* button once you have made your voting selection

submit

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Casting your votes: Confirming your votes have 2 been successfully submitted

Member Actions

 Once the platform acknowledges your vote, it displays the message:

Thank you. You have successfully submitted your vote

• After a few seconds, the platform will return you to the main dashboard view (see below and next page)

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	Voting confirmation message					

3 Main Dashboard View: e-Voting Platform when you have either already voted or granted your vote to another member

Member Actions

 This screen confirms your name and membership details. It will indicate that you have **already** voted with the message shown in red that:

Your vote has been submitted

- This message means that:
 - You have granted your vote to another member or
 - You have already cast your vote yourself
- You may now exit the platform by clicking on the Logout button below the Bestmed Logo

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