

2 November 2021

Dear Member,

**NOTICE: NOMINATION OF A CANDIDATE FOR THE BOARD OF TRUSTEES ELECTION:
EMPLOYEE MEMBER REPRESENTATIVE**

The time has come to elect new trustees to the Bestmed Medical Scheme Board of Trustees (BoT), as the term of office of some of the current member elected trustees will come to an end at the 2022 Annual General Meeting (AGM). As a member who joined Bestmed through a participating employer group, you are invited to nominate one candidate as an Employee member representative to serve on the Board of Trustees.

Composition of the Board

In terms of the stipulations of Rule 18.1 of the Bestmed Rules, the affairs of the Scheme shall be governed by a Board of Trustees consisting of not more than 10 persons, who are fit and proper to manage the business contemplated by the Scheme. Half of these Board members must be elected by members (i.e. principal members) of Bestmed.

To maintain the aforementioned 50% representation, members are invited to nominate a person to stand for election in order to fill an Employee representative Board member vacancy which will be available at the end of the 2022 AGM. The vacancy exists due to the expiry of the term of office of the current incumbent who is also eligible for nomination and re-election.

The Bestmed Rules further provide for a four-year term of office for Board of Trustees members.

Nomination process

When nominating a candidate as an Employee member representative, please bear the following in mind:

- (a) In terms of the stipulations of Rule 18.2.4, not more than one representative employed by a given employer may be elected within this category. Nominations of members who are employees of Telkom will be declared invalid in this round of elections, as there is an existing trustee employed by Telkom on the Board of Trustees.
- (b) The candidate nominated as an Employee member representative must be a Bestmed principal member, who is in the employ of a participating employer, and who is and remains in good standing with the Scheme. The Scheme considers 'members in good standing' to be those whose contributions are up to date.
- (c) As stipulated in Rules 18.3.1 and 18.3.2, a principal member registered as an Employee member must nominate a candidate in this category, and such nomination must be seconded by another Bestmed principal member who is registered as an Employee member. Alternatively, a candidate may be nominated by two principal members who are registered as Employee members, in

which case the two nominators will be treated as a nominator and seconder. Both the nominator and seconder must be in good standing with Bestmed.

- (d) In line with Rule 18.1.3 of the Bestmed Rules, the eligibility of the nominated candidate to stand for elections will be subject to a vetting process administered by an Independent Electoral Body (IEB) appointed by Bestmed. In this regard all nominees will be evaluated against the provisions of the Medical Schemes Act 131 of 1998, as amended, and the Scheme Rules eligibility criteria.
- (e) The nominee must accept the nomination in writing by completing the enclosed nomination form for a nomination to be valid.
- (f) Acceptance of the nomination by the person nominated will signify that he/she agrees to be bound by the Bestmed Rules as well as the Trustee Guidelines. Both these documents can be made available on request.
- (g) The Board requires expertise in the fields of actuarial science, business management, healthcare, human resource, information technology, investment management, law, marketing and risk management. It would be to the benefit of the Scheme and its members to nominate a candidate who has skills in one or more of these areas.
- (h) Nominations of members who are not employees of a registered participating employer group will be declared invalid.

An election will be held among all the members of the Scheme if two or more nominations are received for the vacancy.

PricewaterhouseCoopers Advisory Services (Pty) Ltd (PwC) has been appointed as the IEB in respect of the following electoral processes and voting activities:

- the call for trustee nominations;
- receiving and vetting of nominations received from members; and
- overseeing the election processes.

The duly completed enclosed nomination form together with the required documents as discussed in the paragraphs that follow, must reach the IEB by no later than **12:00 (midday) on 31 January 2022**, via one of the following channels:

Email (in PDF format) to za_bestmedelection2022@pwc.com or hand deliver, in an envelope clearly marked **Bestmed Medical Scheme 2022 Trustee Elections, Attention: Ms Boitumelo Lekoko – Director: Forensic Services**, to any of the following PwC offices:

- PwC Bloemfontein, 61 Second Avenue, Westdene, Bloemfontein
- PwC Cape Town, 5 Silo Square, V&A Waterfront, Cape Town
- PwC Durban, 34 Richefond Circle, Ridgeside Office Park, Umhlanga Rocks, Durban
- PwC East London, Acacia House, Palm Square Business Park, Bonza Bay Road, Beacon Bay, East London
- PwC eMalahleni (Witbank), Second Floor WCMAS Building, corner of OR Tambo and Susanna Streets, eMalahleni
- PwC Johannesburg, 4 Lisbon Lane, Waterfall City, Jukskei View
- PwC Kimberley, Roylglen Office Park, PwC Building, corner of Welgevonden Avenue and Memorial Road, Kimberley
- PwC Mahikeng, 32 Jones Close, Leopard Park, Mmabatho, Mahikeng

- PwC Mbombela/Nelspruit, Block 5, Riverside Office Park, Aqua Street, Mbombela
- PwC Pietermaritzburg, Block C, 21 Cascades Crescent, Cascades, Pietermaritzburg
- PwC Gqeberha/Port Elizabeth, PwC Building, Ascot Office Park, 1 Ascot Road, Port Elizabeth
- PwC Robertson, 03 Church Street, Robertson
- PwC Stellenbosch, Capital Place, 15-21 Neutron Avenue, Technopark, Stellenbosch
- PwC Worcester, corner of Mountain Mill and Eastlake Roads, Worcester

The abovementioned PwC offices will be open between 08:00 and 16:30, Mondays to Fridays, excluding weekends and public holidays.

Nomination forms can be obtained by contacting the IEB on 012 429 0505 or email: za_bestmedelection2022@pwc.com. A copy of the nomination form can also be downloaded from the Scheme's website at www.bestmed.co.za by clicking on the appropriate link.

All nominations must be submitted using the prescribed nomination forms and all requirements contained in the form must be fulfilled to avoid the nomination being disqualified. The nomination form must be completed fully and properly to ensure that the nomination can be considered. Failure to complete the nomination form as prescribed, or to return it within the set date and time, or failure to provide any required document/s, may result in the nomination being disqualified.

For the purpose of vetting, the nominee is required to submit the following documents together with the completed and signed nomination form:

- A detailed curriculum vitae;
- A certified copy of the nominee's identity document;
- A certified copy of the nominee's highest academic qualification;
- Proof of the nominee's SARS personal tax clearance or a Pin to access the nominee's tax clearance certificate on the SARS eFiling system;
- A recent high resolution photo of the nominee; and
- An abridged curriculum vitae of no more than 100 words. The abridged curriculum vitae and a photo will be published in a candidate booklet, which will be made available to all principal members of Bestmed.

No nomination forms may be delivered to Bestmed Medical Scheme's offices. Any nomination forms delivered to any person or entity other than the IEB either by e-mail or hand will automatically be considered as being invalid and therefore disqualified.

Any election-related queries must be directed to the IEB on 012 429 0505 or email: za_bestmedelection2022@pwc.com. The IEB will be the only party that will respond to any queries related to the nominations and other electoral processes.

The abovementioned IEB telephone and email contact details will only be operational between 08:00 and 16:30, Mondays to Fridays, excluding weekends and public holidays.

We look forward to your continued support and participation in the affairs of Scheme.

Kind regards,

A handwritten signature in black ink, appearing to be 'Leo Dlamini', enclosed within a large, loopy oval scribble.

Leo Dlamini

Principal Officer and Chief Executive Officer